

Rossland Council for Arts & Culture

Sound System Policy

General Policy

1. Requests for use of the RCAC Sound System must be submitted to the RCAC's Performance Committee in writing a minimum of 3 weeks in advance of an event.
2. Requests will receive a response within 5 days of submission.
3. A request does not guarantee use of the RCAC sound system.
4. The Performance Committee will consult with Paul DeVilliers or Paul Harvey on technical requirements.
5. Requests will be considered from RCAC member groups and non-profit groups for arts, cultural and community events.
6. Any sound technician must be approved by the Performance Committee based on the Sound System Configuration required. (See below A, B, or C)
7. The RCAC Sound System **Rental Agreement includes** the completed **Sound System Rental Request & Contract Form** with an **Inventory Check List**, for the Configuration required, that is to be checked off before and after rental by both the RCAC and the renter.
8. An RCAC representative will meet the Renter at the "Pick Up/Set Up" time to access the Sound System equipment and again at the "Return Time" to check the Sound System equipment back in.
9. Fees vary according to the Configuration required. (See below A, B, or C)
10. A **\$300.00 damage deposit** is required in addition to any rental fees. Damage Deposits will be deposited into the RCAC account, and will be refunded in full once the RCAC Sound System equipment has been returned to its storage in a condition deemed satisfactory by the RCAC. Any damaged or missing parts will be paid for by the renting organization.
11. The RCAC Sound System is not available for rent in the two week period prior to any Major RCAC Performance or Event.
12. The RCAC will not be held responsible for any personal injury or personal property damage incurred by the renter through the use of the RCAC Sound System equipment.

RCAC Sound System Configurations

The RCAC Sound System was designed for quality concert sound and its foundation is not capable of driving loud, bass-heavy music. Care must be taken not to overload the system thereby damaging components which are expensive to repair.

A In House Presentation System Fee: \$50.00

Examples of use: Movie or Video Presentations / Information Seminars / Forums

B In House Full Concert Sound System Fee: \$100.00

Examples of use: Concert Performances / Multi Media Shows / Theatre Productions

C Portable Sound System Fee: \$100.00

For "Off Site" Inside or Out Door use

1. A user group must provide at least two of their own volunteers plus a vehicle to assist with transporting & setting up/taking down the sound system. These volunteers will be under the direction of the RCAC.
2. If the sound system is going to be used out of doors, the user group must provide a suitable shelter.

Examples of use:

- i) **Full Concert** requiring mixing of several instruments and voices
eg. Spring Wing Ding, Golden City Days
- ii) **Coffee House Style** with one or two Instruments and voice
eg. Small Venue, Local Coffee Shop

RCAC Approved Sound Technicians

Based on the specifics of each Rental Request, the RCAC will advise potential RCAC Sound System Renters on whom to contact to as the Approved Sound Technician.